



GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Public Services – Smt. P. Anasuya, former Regional Deputy Director, Women Development & Child Welfare Department and now Regional Deputy Director, Women Development & Child Welfare Department, Vishakapatnam - Departmental Proceedings under rule 20 of A.P. Civil Services (CCA) Rules 1991 – Articles of Charges – Issued.

-----

WOMEN DEVELOPMENT, CHILD WELFARE & DISABLED WELFARE  
(ESTT.) DEPARTMENT

G.O.Rt.No. 397

Dated. 12<sup>th</sup> December, 2009.  
Read the following:-

- Ref:1. Rc.No.A1/4796/2003,dt:-24.09.2003 of the Collector  
& District Magistrate, Prakasham District Ongole.  
2. Preliminary Inquiry Report of Sri P. Bhakthar, the then  
Deputy Director in the office of the Directorate on 22.07.2004.

-0o0o0-

ORDER:-

It is proposed to hold an inquiry against Smt.P.Anasuya, former Regional Deputy Director, WD&CW Ongole and present Regional Deputy Director, WD&CW Vishakapatnam in accordance with the procedure laid down in Rule 20 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991.

2. The substance of the imputations of misconduct or misbehaviour in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charges (Annexure. I). A statement of imputation of misconduct or misbehaviour in support of each article of charge is enclosed (Annexure -II). A list of documents by which and a list of witnesses by whom the articles of charges are proposed to be sustained are also enclosed (Annexure III and IV).
3. Smt.P.Anasuya, former Regional Deputy Director, WD&CW Ongole and present Regional Deputy Director, WD&CW Vishakapatnam is directed to submit within 10 days of the receipt of this memorandum, a written statement of her defence.
4. Smt.P.Anasuya, former Regional Deputy Director, WD&CW Ongole and present Regional Deputy Director, WD&CW Vishakapatnam is informed that an inquiry will be held only in respect of those articles of charges that are not admitted. She should, therefore, specifically admit or deny each article of charge.
5. Smt.P.Anasuya, former Regional Deputy Director, WD&CW Ongole and present Regional Deputy Director, WD&CW Vishakapatnam is further informed that if she does not submit her written statement of defence on or before the date specified in Para 3 above further actions will be processed based on the material available.

(CONTD....2)

::2::

6. Attention of Smt.P.Anasuya, former Regional Deputy Director, WD&CW Ongole and present Regional Deputy Director, WD&CW Vishakapatnam is invited to Rule 24 of the A.P.Civil Services (Conduct) Rules, 1964, under which no Government servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further her interests in respect of matters pertaining to her service under the Government. If any representation is received on her behalf from another person in respect of any matter dealt with in these proceedings it will be presumed that Smt.P.Anasuya, former Regional Deputy Director, WD&CW Ongole and present Regional Deputy Director, WD&CW Vishakapatnam is aware of such a representation and that it has been made at her instance and action will be taken against her for violation of Rule 24 of APCS (Conduct) Rules, 1964.

7. The receipt of the Memorandum may be acknowledged.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M. CHAYA RATAN,  
PRINCIPAL SECRETARY TO GOVERNMENT.

To:

Smt.P.Anasuya, Regional Deputy Director, WD & CW, Vishakapatnam  
through the Commrr, WD & CW, Hyd

Copy to:1.The Commrr, WD & CW, Hyd She is requested to return  
the served copy with dated acknowledgement.

2. SF.

3. Spare -2.

// FORWARDED BY ORDER //

SECTION OFFICER

## **ANNEXURE I**

**Statement of Articles of charges framed against Smt. P. Anasuya, the then Regional Deputy Director, WD & CW, Ongole and present Regional Deputy Director, WD & CW, Visakhapatnam.**

Article No. I:- That, Smt. P. Anasuya, the then Regional Deputy Director, WD & CW, Ongole and present Regional Deputy Director, WD & CW, Visakhapatnam has submitted the note file to the District Collector, Ongole to select only one agency for recruitment of Supervisors on contract basis. However, she has once again submitted the said file to the District Collector, Ongole for selection of another placement agency also i.e (2) placement agencies, which shows clear evidence that, she has misguided the District Collector and violated the rules. Hence, the charge.

Basis:-Preliminary Inquiry Report of Sri P. Bakthar, the then Deputy Director, O/o Dir, WD&CW Dept Hyderabad dt.22.07.2004.

Article No. II:- That, Smt. P. Anasuya, the then Regional Deputy Director, WD & CW, Ongole and present Regional Deputy Director, WD & CW, Visakhapatnam has failed to bring to the notice of the higher authorities, when certain lapses were noticed in the Merit List like over writings and additions/corrections. Further, she has simply returned the merit list without keeping a copy of the said merit list and also she has not taken an acknowledgement, which is quite irregular in office Administration. She has also not verified whether such list is in descending order. She failed to follow the rule of reservation. Hence, the charge.

Basis:-1. Preliminary Inquiry Report of Sri P. Bakthar, the then Deputy Director O/o Dir, WD&CW Dept Hyderabad dt.22.07.2004.  
2. Statement of verification of answer sheet with marks secured.

Article No. III:- That, Smt. P. Anasuya, the then Regional Deputy Director, WD & CW, Ongole and present Regional Deputy Director, WD & CW, Visakhapatnam has allowed the placement agency into the Regional Deputy Director's office Ongole on 16.09.2003 to prepare the merit list with office staff in computer involving the typist, even though, instructions/guidelines were received from the Head of the Department regarding time schedule. Moreover, she had facilitated to manipulate the marks list by her negligence which is quite irregular and she has exceeded her limits in discharging her duties. Hence, the charge.

Basis:-1. Preliminary Inquiry Report of the then Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt:22.7.2004.

Article No. IV:- That, Smt. P. Anasuya, the then Regional Deputy Director, WD & CW, Ongole and present Regional Deputy Director, WE) & CW Visakhapatnam has not initiated action against the staff of Regional Deputy Director's office for non-maintenance of Inward and Distribution Registers and also not fixed up responsibility for not entering the currents in the said registers whenever currents/tappals received in connection with recruitment of Supervisors on contract basis. It shows total lack of Supervision and administrative irregularities in discharging her duties

Basis:-Preliminary Inquiry Report of Sri P. Bakthar, the then Deputy Director, O/o Dir, WD&CW Dept Hyderabad dt.22.07.2004.

Article No. V:- That, Smt. P. Anasuya, the then Regional Deputy Director, WE) & CW Ongole and present Regional Deputy Director, WD & CW, Visakhapatnam being the Head of the office has failed to guide and extract work from the subordinates. She failed to control and supervise Sri M.N. Murthy, when he was indulging in preparation of Supervisor's list. Moreover, she has also simply entertained Sri M.N. Murthy to do the said activities, even though the concerned clerk is available at that time, thus giving scope for suspicion. She allowed the concerned clerk to be by passed. Hence, the charge.

Basis:-Preliminary Inquiry Report of Sri P. Bhakthar, the then Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt: 22.07.2004.

M. CHAYA RATAN,  
PRINCIPAL SECRETARY TO GOVERNMENT.

// FORWARDED BY ORDER //

SECTION OFFICER

## **ANNEXURE -II**

Statement of imputations of misconduct or misbehavior in support of the articles of charges framed against That, Smt. P. Anasuya, the then Regional Deputy Director, WD & CW, Ongole and present Regional Deputy Director, WD & CW, Visakhapatnam.

Article No. I:- As per the Preliminary Inquiry Report of the then Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt: 22.07.2004 and it seems that, she has misguided the District Collector, Ongole while submitting the note file page no. 10, 13 and 14 for selection of (2) placement agencies.

Article No. II:- As seen from the preliminary inquiry report dt: 22.07.2004, it is noticed that, the then Regional Deputy Director, WE) & CW, Ongole and Present Regional Deputy Director, WD & CW, Visakhapatnam announced the result basing on the merit list handed over by the placement agency. If any lapses were noticed in the said merit list, she has to bring it to the notice of the higher authorities instead, returned the voluble document (i.e merit list) without keeping a copy of the same or without taking an acknowledgements. Thus, she has failed to inform the same to higher authorities, which is a lapse on the part of the then Regional Deputy Director, WD & CW, Ongole. Moreover, it shows her negligence in performance of her duties and also she failed to complete the entrusted responsibility.

Article No. III:- As seen from the preliminary inquiry report of Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt:22.7.2004, it revealed that, as per the instructions passed by the Director, WD & CW, A.P., Hyderabad dt:19.08.2003, the placement agency should hand over the merit list to the Regional Deputy Director, WD & CW, Ongole on 14.09.2003. However, it is violated by the placement agency. Moreover, the then Regional Deputy Director, WD & CW, Ongole has allowed the placement agency to sit in the Regional Deputy Director's office, Ongole on 16.9.2003 and also permitted the typist of Regional Deputy Director's office to feed the man script merit list into the computer and generate the computerized list in the Regional Deputy Director's office, Ongole. It is revealed that, the typist of Regional Deputy Director, WD & CW, Ongole has done this work which is no way concerned to him. Moreover, the typist of Regional Deputy Director's office Ongole stated that, the then Regional Deputy Director, WD & CW, Ongole has entrusted the said work to him and the same (i.e Man script list and computerized list) was handed over to the Regional Deputy Director, WD & CW Ongole. This gave room for suspicion that the marks list was manipulated by the then Regional Deputy Director, WD & CW, Ongole and placement agency. It is clear evidence that, she has exceeded her limits in discharging her duties and has conducted herself in a manner unbecoming of a responsible Government Servant.

Article No. IV:-As seen from the preliminary inquiry report Dt:22.07.2004, it is confirmed that, Smt.P. Anasuya, the then Regional Deputy Director, WD & CW, Ongole being a controlling authority who has to monitor but, she has failed to monitor and control her staff to maintain the Inward and Distribution Register. It is violative of the District office manual.

Article No. V:- As seen from the preliminary inquiry report of the then Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt:22.07.2004, it is noticed that, being the Head of the Office, she has failed to control and supervise Sri M.N.Murthy, Senior Assistant when he was indulging himself in the irrelevant activity, of preparing merit list of the said recruitees beyond his job responsibility. This has intentionally caused discrepancies in the original merit list of Supervisors which is given by the said agencies. She has also simply entertained Sri M.N.Murthy to do the said job though the concerned clerk is available, which shows her malafides and creates suspicion in letting Sri M.N. Murthy causing an administrative hindrance and irregularities.

M. CHAYA RATAN,  
PRINCIPAL SECRETARY TO GOVERNMENT.

// FORWARDED BY ORDER //

SECTION OFFICER

### **ANNEXURE-III**

List of documents by which the articles of charges framed against Smt.P.Anasuya, the then Regional Deputy Director, WD & CW, Ongole and Present Regional Deputy Director, WD & CW, Visakhapatnam are proposed to be sustained.

**Article No. I:-**1. Preliminary Inquiry Report of Sri P. Bhakthar, the then Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt:22.07.2004.

**Article No.II:-**1. Preliminary Inquiry Report of Sd P. Bhakthar, the then Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt:22.07.2004.

**Article No.III:-**1.Preliminary Inquiry Report of Sri P. Bhakthar, the then Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt:22.07.2004.  
2.Written statement of the Typist dt:05.07.2004

**Article No. IV:-**Preliminary Inquiry Report of Sri P. Bhakthar, the then Deputy Director of this office Dt:22.07.2004.

**Article No. V:-**Preliminary Inquiry Report of Sri P. Bhakthar, the then Deputy Director O/o Dir, WD&CW Dept Hyderabad Dt:22.07.2004.

M. CHAYA RATAN,  
PRINCIPAL SECRETARY TO GOVERNMENT.

// FORWARDED BY ORDER //

SECTION OFFICER

ANNEXURE -IV

List of witnesses by whom the article of charges framed against Smt.P.Anasuya, the then Regional Deputy Director, WD & CW, Ongole and Present Regional Deputy Director, WD & CW, Visakhapatnam are proposed to be sustained.

Article No.I :- Nil

Article No.II:- Nil

Article No.III :-1) Written statement of Sri T. Samuel, typist  
Dt:05.07.2004.

Article No.IV:- Nil

Article No.V:-Nil

M. CHAYA RATAN,  
PRINCIPAL SECRETARY TO GOVERNMENT.

// FORWARDED BY ORDER //

SECTION OFFICER